

Proceedings and attendance Register for Meetings

1. PGS Local Group Name.....

2. Total number of members.....

3. Date and time meeting.....

4. Important issues discussed and planning done (if any)
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5. Number of peer appraisals completed since last meeting.....

6. Peer appraisals planned for next two months.....
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7. Proposal for any input approval or query on problem solving (give brief)
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8. Any other specific issue raised and discussed.....
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9. Decisions made (if any)

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Members present

S.No.	Name of member	Signature

